

Tot Program Proposal Template

This form needs be completed and submitted to the Recreation Supervisor 2 weeks before the first draft of the Seasonal Brochure is due. Approval will be given 1 week prior to the completion of the first draft. All Programs should be age appropriate (between age 1 and 5, please indicate in the Age Range of Program if it is a Parent and Tot Program) and follow all state guidelines in regards to social distancing and face covers.

Instructor: _____

Season: _____ **Dates/Time:** _____

Name of Program: _____

Age Range of Program: _____

Type of Program (Please Indicate Below):

| | | |
|--------------|---------------|-------------|
| Art & Crafts | STEAM | Cooking |
| Science | Language Arts | Other _____ |

Description of Program:

Goals of Program:

Specific Supplies Needed with Costs:
