

2017 Oak Lawn Community Garden Member/ Rental Agreement

The mission of the OLCG is to provide a safe chemical free environment to raise vegetables, herbs and fruits.

Garden Policies and Procedures:

1. Garden plots are assigned to one person only and are non transferable. Others may garden at your site, but the responsibility for payment of fees, cleanup and other duties at the site will be the responsibility of the individual whose name is assigned to the plot. You may not give your plot to another person
2. Rental payment is due at the beginning of the season.
3. Each gardener must complete a Waiver form at the time of registration, before any work in the garden can begin.
4. Each gardener is responsible for the maintenance and upkeep of their garden plot. Watering, weeding, harvesting and any other garden related maintenance are all the responsibility of the gardener. Gardeners may arrange for other gardeners to water their plots.
5. Each gardener will be given one key to the garden and the storage shed for access to tools and watering equipment. Gardeners are responsible for bringing that key each time they work in the garden. Lock the storage shed when you leave for the day.
6. Seasonal and temporary gardening structures such as trellises and cloches are allowed in the garden. They must not encroach on the paths, community spaces or neighboring plots. Be considerate of your neighbors and orient your structures and plantings to avoid casting a shadow on other plots.
7. Chemical-Free gardening is required. No synthetic chemicals including herbicides, pesticides or chemical fertilizers are allowed without approval of the garden manager and School District 123.
8. Communal tools should be cleaned and returned to the storage area when done. Hoses will be rolled up at the end of each day.
9. Tools are not to be taken away from the garden except for maintenance.
10. Please refrain from watering your garden with an open-ended hose. The use of a hose nozzle will conserve water and maintain sufficient water pressure for other gardeners. Water sprinklers are not permitted in the garden.
11. The compost pile should only be used for compost. No trash please. Do not put plant material with diseases, insect infestations, or weed seeds in the compost.
12. Children are welcome in the garden but must be accompanied by an adult and must be supervised at all times.
13. Garden plots should be cared for at least once a week. It is the gardener's responsibility to notify the garden manager if he or she is not able to care for their plot in any given week. If any plot remains unattended for more than three weeks that plot is subject to reassignment.
14. Notify the garden manager if you are no longer able to care for your plot; will be absent for a long period of time; or have asked a friend to tend your garden.
15. If, for any reason (health, vacation, work pressure), you will be temporarily unable to maintain your plot, inform the garden manager.

16. Do not harvest from other's plots unless given specific permission by other gardener's to harvest from their plots.
17. All gardeners are required to keep their plots as disease- and weed-free as possible. If a garden is not maintained, a warning will be given. If conditions do not improve, the garden will be forfeited.
18. At the end of the growing season, gardeners are responsible for clearing their plot of all plant material and leaving the plot as they found it in the spring.
19. The Garden Committee is responsible for ensuring that the rules are followed at all times. The committee is made up of gardeners elected each year at the spring meeting.
20. The Consequences. If you fail to follow any of the above guidelines, a member of the Garden Committee will contact you and give you (time usually from 1-2 weeks) to correct the problem. If you do not respond, your plot will be considered abandoned. Plantings will be removed from abandoned plots or harvested for charity and the gardener will not be eligible to return the following year.
21. Your compliance with the above regulations will help everyone have an enjoyable and prosperous garden. Failure to comply with above regulations during the season may result in a loss of future gardening privileges.
22. I have read and agree to abide by the above garden rules and policies. I understand that failure to abide by these rules will result in forfeiture of my gardening privileges.
23. I understand that neither the Oak Lawn Park District nor School District 123, nor the Village of Oak Lawn are responsible for my actions. I therefore agree to hold harmless them for any liability, damage, loss or claim that occurs in connection with use of the garden by me or any of my guests.

Signature

Date

Printed Name

_____ Number of beds I have rented for the 2017 season.

1/2017

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