

Online Registration

Register from home, work, or even vacation by using online registration. Please visit www.olparks.com, and click on the upper-right hand side "Register On line" tab to access this feature.

Bring It In

Fill out the registration form on the following page, then visit a park-district facility (except for the Administrative Building, and Stony Creek) to complete the process.

Mail It In

Complete the registration form, and mail it to one of the park facilities (excluding the Administrative Building). Remember to include proof of residency (if you are a resident) and make checks payable to the Oak Lawn Park District.

Fax It In

Faxed registrations are accepted on a limited basis at all facilities, except for Stony Creek and the Administrative Building. A faxed form does not guarantee registration. A fax is date- and time-stamped and processed according to regular procedure. Faxes are not accepted during priority registration periods, prior to or on the first day of resident registration or on the day of trip registration. Faxes must include proof of residency, a credit-card number, expiration date, three digit code on back of card, and card type in order to be processed. The park district is not responsible for faxed forms that are received incomplete. Faxed forms cannot be accepted for adult athletic leagues.

1. The first day of General Resident Registration is **Monday, April 30** and runs either through the starting date of the program or up until the program is filled or cancelled, or until the registration deadline.
2. To register, fill out the registration form located on the next page completely. Program registration will be made on a first-received, first-registered basis. All registration forms will be date- and time-stamped and processed according to date and time received.
3. Patrons are required to show proof of residency—driver's license or state-issued ID—in order to receive resident rates. If you have recently moved to Oak Lawn and have not changed your driver's license or state ID, you may receive resident rates by showing your current driver's license/state ID, along with a current utility bill showing your name and new Oak Lawn address. If this criteria is not met, non-resident rates will apply.
4. If you are mailing in your registration form and want to receive resident rates, you must include a photocopy of the items mentioned in #3. If proof of residency is not provided, you will not be registered.
5. Make checks payable to Oak Lawn Park District. **There will be a \$30 charge for any NSF checks.**
6. Telephone registration will not be accepted. Some programs require in-person registration only. Mailed or faxed forms will not be accepted for these programs.
7. If a person is found providing false information for registering (residence, age, etc.), he or she will be barred from the current session and the next.
8. The first day of General Non-Resident Registration is **Monday, May 14** and runs either through the starting date of the program or up until the program is filled or cancelled, or until the registration deadline. Non-residents, with the exception of those residing in Hometown*, may register for programs at a specified fee. (*Hometown residents can register for programs or memberships at resident rates. Non-resident registration dates and procedures apply, however.)
9. Membership registration will be taken at the facility where membership is desired. All registration for memberships must be handled in person. There is no mail-in or drop-off for Membership Registration.
10. **TRIP REGISTRATION:** First day of walk-in registration will no longer be on the Friday before general registration. The first day of resident and non-resident registration for trips will be **Monday, April 30**.
11. **HOMETOWN RESIDENTS:** Hometown Residents pay the Resident Fee although Hometown Residents will register with the non-resident registration date.
12. Financial Assistance is available for qualified individuals and families. For more information, call 708-857225.

Registration Dates

General Resident:
Monday, April 30

General Non-Resident:
Monday, May 14

Resident & Non-Resident Trip:
Monday, April 30

Preschool Programs
(4625 W. 110th St.):
Forms are accepted at the Oak View Center only for Preschool Classes.

Please Note:
Unless specified, registrations will be taken at any facility except Stony Creek and the Administrative Building. Stony Creek takes registrations for golf programs only.

Oak Lawn Park District Registration Form

Please print and use one line per program. If necessary, use more than one form.

Please see the back of this form if you have not yet set up a household or to add/update a member.

Last Name: _____ Household #: _____

Address: _____ City: _____ Zip: _____

Cell Phone: _____ Work Phone: _____ Home Phone: _____

Email Address: _____ Does the participant(s) require an inclusion aid? Y N

Activity #	Activity Name	Participant Name	Birthday	Fee

PAYMENT INFORMATION



(We do not accept Discover or Amex.)

CHECK #: _____ CREDIT CARD: Visa Mastercard CC Expiration Date: _____

CC Account #: _____ V Code: _____ (located on back of card - last 3 digits)

Total Amount: _____ Cardholder Name: _____

Cardholder Signature: _____ TOTAL: \$ _____

Office Use Only	DATE & TIME STAMP	EMPLOYEE INITIALS	FACILITY (CIRCLE ONE)	
			<input type="checkbox"/> Oak View	<input type="checkbox"/> Racquet Club
			<input type="checkbox"/> Administrative	<input type="checkbox"/> Stony Creek
			<input type="checkbox"/> Ice Arena	<input type="checkbox"/> Other
			<input type="checkbox"/> Pavilion	

Waiver & Release of All Claims

Please read this form carefully and be aware that when registering yourself or your minor child/ward for participation in the above program/programs, you will be waiving and releasing all claims for injuries you or your minor child/ward might sustain arising out of Park program/programs. I recognize and I agree to assume the full risk of any injuries, damages or loss regardless of severity which I or my minor child/ward may sustain as a result of participating in any and all activities connected with or associated with such program(s). I agree to waive and relinquish all claims I or my minor child/ward may have as a result of participating in the program against the Oak Lawn Park District and its officers, agents, servants and employees. I do hereby fully release and discharge the District and its officers, agents, servants, and employees from any and all claims from injuries, damages or loss which I or my minor child/ward may have or which may accrue to me or my minor child/ward and arising out of, connected with, or in any way associated with the activities or the program(s), to include all claims arising out of, connected with or in any way associated with the activities of the transportation service, including but not limited to boarding, exiting and transporting. In the event of any emergency, I authorize District officials to secure from any licensed hospital, physician and/or medical personnel any treatment deemed necessary for me or my minor child/ward's immediate care and agree that I will be responsible for payment of any and all medical services rendered. I also give my permission for any photographs/videos of me/my child/ward taken by the park district at a park-district program to be used for park-district publicity purposes. I have read and fully understand the above information, warning of risk, assumption of risk, and waiver and release of all claims and permission to secure treatment. If registering online or via fax, I understand my online or facsimile signature shall substitute for and have the same legal effect as an original form signature.

Your Signature: _____ **Date:** _____

Please refer to the previous page for correct registration procedures. Be sure to fill out this form completely, including signing it. Enclose check or money order (do not send cash) for full amount, payable to the OAK LAWN PARK DISTRICT. Remember to provide proof of residency. There will be a \$30 charge for any NSF (non-sufficient funds) check.

Please include your email address above to receive email notices from the Oak Lawn Park District.

\$ ATTACH PAYMENT HERE \$

**Oak Lawn Park District
Household Account Information**

Primary Guardian

First Name _____ Last Name _____
Birth date ____/____/____ Residency Res Non-Res Gender M F
Address _____ City _____ State _____ Zip _____
Home Phone _____ Work Phone _____
Cell Phone _____ Email _____
Emergency Contact _____ Phone _____

Secondary Guardian INCLUDE CONTACT INFORMATION IF DIFFERENT FROM PRIMARY GUARDIAN

First Name _____ Last Name _____
Birth date ____/____/____ Residency Res Non-Res Gender M F
Address _____ City _____ State _____ Zip _____
Home Phone _____ Work Phone _____
Cell Phone _____ Email _____
Emergency Contact _____ Phone _____

Additional Member INCLUDE CONTACT INFORMATION IF DIFFERENT FROM PRIMARY GUARDIAN

First Name _____ Last Name _____
Birth date ____/____/____ Residency Res Non-Res Gender M F
Address _____ City _____ State _____ Zip _____
Home Phone _____ Work Phone _____
Cell Phone _____ Email _____
Emergency Contact _____ Phone _____

Additional Member INCLUDE CONTACT INFORMATION IF DIFFERENT FROM PRIMARY GUARDIAN

First Name _____ Last Name _____
Birth date ____/____/____ Residency Res Non-Res Gender M F
Address _____ City _____ State _____ Zip _____
Home Phone _____ Work Phone _____
Cell Phone _____ Email _____
Emergency Contact _____ Phone _____